

RI TAX COLLECTOR'S ASSOCIATION

Regular Meeting

September 29, 2021

A regular meeting of the Rhode Island Tax Collector's Association (RITCA) was held at Chelo's on the Waterfront, 1 Masthead Drive, Warwick, RI.

Present: Rosemarie Silva (West Warwick) – President
Mary Lynn Caswell (Hopkinton) – Vice President
Caitlyn Choiniere (Lincoln) – Secretary
Donna Sullivan (Cumberland) – Executive Board & DMV Committee Chair
Jane Steere (Glocester) – Membership Board Chair

Absent: Marcy Alves (Richmond)
Charlene Randall (West Greenwich) – Meeting Coord. & Executive Board
Shaun Stobel (Pawtucket) – Executive Board
Thomas Kane (North Providence) – Education Board Chair

I. Call to Order:

President Rosemarie Silva called the regular meeting of the RITCA to order at 9:17 am.

II. Secretary Report:

The membership voted to approve the minutes from the January 15, 2020 meeting. A motion to approve the minutes was made by Jo Anne Santos and seconded by Matthew Helfand. The motion carried unanimously.

III. Treasurer's Report:

Treasurer Marcy Alves was unable to attend the meeting, but she sent her report. The report states that the current balance of the checking account was \$18,673.15. The current raffle balance was \$305.50. See attached. A motion to accept the Treasurer's report was made by Caitlyn Choiniere and seconded by Jo Anne Santos. The motion carried unanimously.

IV. Reports from Committees:

LEGISLATIVE COMMITTEE: No Report Available

MEMBERSHIP COMMITTEE: No Report Available

EDUCATION COMMITTEE: Caitlyn Choiniere informed the membership to contact her if they wanted to take the Tax Collector's exam.

DMV COMMITTEE: No Report Available

V. **Reading of Communications:**

- Supporting the NRTCTA Conference on October 3rd through the 6th, Cape May, NJ by placing an Ad in their program. We will also be providing Del's Lemonade for the welcome baskets and a raffle basket.

VI. **Unfinished Business:**

- Monique Houle, Coventry, was the winner of the 50/50 raffle. Money will go towards an education class, One Day Seminar (ex. Fred Pryor Seminars) or an educational conference such as NRTCTA, which has to be approved by the Board Members.
- Presentation of the RICTC Certificates for Tax Collectors who passed the exam. The following members received their certificate:
 - Matthew Helfand
 - Christine Beck

VII. **New Business:**

- The following New Officers were sworn in for the 2021-2023 two-year term:
 - **President – Rosemarie Silva**
 - **Vice President – Mary Lynn Caswell**
 - **Treasurer – Thomas Kane**
 - **Secretary – Caitlyn Choiniere**
 - **Executive Board Members – Marcy Alves and Michelle DiMeo**
 - **Meeting Coordinator – Caitlyn Choiniere**
 - **DMV Committee Chair – Betty Rynda**
 - **Education Board Chair – Jo Anne Santos**
 - **Membership Board Chair – Jane Steere**
- We talked about giving a donation and/or sponsoring a non-profit organization (ex. RI Food Bank/Alzheimer's Association). Rose will send out an email and we can vote at the next meeting.

VIII. **Adjournment:**

Jo Anne Santos made a motion to adjourn. Caitlyn Choiniere seconded the motion. The motion carried unanimously. The September 29, 2021 meeting of the RITCA was adjourned at 9:35 am.

Respectfully Submitted,

Caitlyn Choiniere, Secretary