

RI TAX COLLECTOR'S ASSOCIATION

Regular Meeting

October 4, 2023

A regular meeting of the Rhode Island Tax Collector's Association (RITCA) was held at Richard's Pub, 3347 South County Trail, East Greenwich, RI 02818.

Present: Rosemarie Silva (West Warwick) – President
Mary Lynn Caswell (Hopkinton) – Vice President
Caitlyn Choiniere (Smithfield) – Secretary
Marcy Alves (Richmond) – Executive Board
Michelle DiMeo (Bristol) - Executive Board
Jane Steere (Glocester) – Membership Board Chair

Absent: Jo Anne Santos (Charlestown) – Treasurer/Education Board Chair
Betty Rynda – DMV Committee Chair - RETIRED

I. Call to Order:

The regular meeting for RITCA was called to order by President Rosemarie Silva at 9:17 am.

II. Secretary Report:

The membership voted to approve the minutes from the May 17, 2023 meeting. A motion to approve the minutes was made by Charlene Randall and seconded by Leslie Heaton. The motion carried unanimously.

III. Treasurer's Report:

Treasurer Jo Anne Santos was unable to attend the meeting this month. She did provide a report to Rosemarie. The current balance of the checking account was \$19,410.75. See attached. A motion to accept the Treasurer's report was made by Caitlyn Choiniere and seconded by Michelle DiMeo. The motion carried unanimously.

IV. Reports from Committees:

LEGISLATIVE COMMITTEE: Looking for someone to chair this committee. We do pay the RI League of Cities and Town's to represent us for legislative issue.

MEMBERSHIP COMMITTEE:

Membership Committee Chair, Jane Steere, informed the membership that we have 63 current members. The 2024 membership renewal form will be emailed in November.

EDUCATION COMMITTEE:

Jo Anne Santos was unable to attend the meeting this month. Please see attached for her Education Committee report. We also reissued all certificates to all members who passed the Certification test. We had RICTC as the designation, but it should have been RICC.

DMV COMMITTEE: No Report Available. Seeing we are no longer collecting motor vehicle taxes, this committee will be inactive until needed.

V. Reading of Communications:

We received a Thank You note from ToniLynn (Tiverton Tax Collector). The Association made a donation to the Potter League on behalf of her husband who recently passed away.

VI. Unfinished Business:

None

VII. New Business:

We will be having our Christmas Brunch at Richard's Pub again this year. The brunch will be on December 13, 2023. We will be collecting can good again. This year we will be donating the goods to RICAN in Hopkinton. If you bring in a can good, you will receive a scratch ticket. More information to follow.

Caitlyn Choiniere cast a ballot to accept the list of candidates provided below for the 2024-2026 Executive Board Officers and Members. Michelle DiMeo made a motion to accept this ballot and Mary Lynn Caswell seconded the motion. The motion carried unanimously.

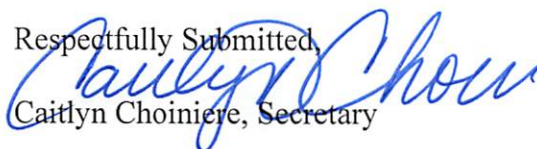
The following New Officers were sworn in for the 2024-2026 two-year term:

- **President – Rosemarie Silva**
- **Vice President – Michelle DiMeo**
- **Treasurer – Jo Anne Santos**
- **Secretary – Caitlyn Choiniere**
- **Executive Board Members – Charlene Randall and Mary Lynn Caswell**
- **Meeting Coordinator – Carlene Randall**
- **Education Board Chair – Jo Anne Santos**
- **Membership Board Chair – Jane Steere**

VIII. Adjournment:

Rosemarie Silva made a motion to adjourn. Caitlyn Choiniere seconded the motion. The motion carried unanimously. The October 4, 2023 regular meeting of the RITCA was adjourned at 9:40 am.

Respectfully Submitted,


Caitlyn Choiniere, Secretary

**Rhode Island Tax Collector's Association
 Quarterly Meeting, October 4, 2023
 Treasurer's Report**

Last Balance Reported April 30, 2023	\$20,351.37
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Income

Deposits:

05/01/2023-Membership	\$ 30.00
05/09/2023-May 2023 Meeting	56.00
05/16/2023-May 2023 Meeting & Membership	652.00
06/20/2023-Membership	30.00
06/21/2023-May 2023 Meeting & Bank Fees Collected	292.00
07/03/2023-Membership	30.00
07/18/2023-Membership	30.00
08/01/2023-Membership	30.00
09/12/2023-Membership	30.00
09/30/2023-Meeting	420.00
Total Income:	\$1,600.00

Expenses:

05/17/2023-Richard's Pub-May Meeting	\$843.33
05/17/2023-Richard's Pub-May Meeting-Tip	174.69
06/01/2023-United State Post Office-Stamps	12.60
06/01/2023-Potter League-Memorial Donation (McGowan)	100.00
07/12/2023-RI League of Cities & Towns-Membership	750.00
08/23/2023-Richard's Pub-October Meeting Deposit	100.00
09/06/2023-NRTCTA Full Page Ad Conference Booklet	120.00
09/22/2023-Reimburse Rose Silva-RI Baskets For Conference	340.00
09/29/2023-Deposit Richard's Pub-Christmas Brunch	100.00
Total Expenses:	\$2,540.62

Current Balance (as of August 31, 2023)	\$19,410.75
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Respectfully submitted,

**Jo Anne Santos
 Executive Board Member, Rhode Island Tax Collector's Association**

Education Committee Report

October 4, 2023

The Board and the Education Committee met on September 19, 2023; via Zoom We again discussed the possibility of offering scholarships. The suggestion was to offer one \$500 scholarship a year and it would be for any individual who is furthering their education in the finance field. It could be for online classes, attending seminars etc. any variety of options to improve our skills. We are still working on the details, such as creating a scholarship application and forming a committee to oversee the process. We would like to consider it a work in progress, moving forward as soon as possible.

We also discussed taking the time to review the study guide, handbook, and test to make sure all documents are up to date with state law.

According to State Law 44-5-83, those who have completed the training or obtained the necessary amounts of credits, shall be awarded the designation of Rhode Island Certified Collector (RICC). Currently, the certificates show RICTC. Caitlyn will be reissuing them with the RICC designation.

To date, we have 18 certified members.

Respectfully submitted,

**Jo Anne Santos
Education Committee Chairperson**



DAD GETTING

www.ritca.org

RHODE ISLAND TAX COLLECTOR'S ASSOCIATION MEETING

October 4th, 2023

RICHARD'S PUB

3347 SOUTH COUNTY TRAIL, EAST GREENWICH, RI 02818

TOPICS:

1. RHODE ISLAND OFFICE OF HEALTHY AGING

- 8:45 am Registration
- 9:15 am RITCA Meeting
 - I. Call to Order RITCA Meeting
 - II. Reading of the minutes of May 17th, 2023
 - III. Treasurer's Report
 - IV. Report from Committees: Legislative, Membership, Education, DMV
 - V. Reading of Communications
 - VI. Unfinished Business
 - VII. New Business
 - VIII. Adjournment
- 10:00- 10:45 am Brunch
- 10:45 am Program Presentation: Rhode Island Office of Healthy Aging
Guest Speakers: Maria E. Cimini
Director of the Rhode Island Office of Healthy Aging

9:17 am

1st - Charlene dispense with
2nd - Leslie reading motion to approve

1st Cutlyn.
2nd Michelle

63 active members
Nov email for 2024 symposium

Ask for someone to step up

League @ Chair

No longer needed

- issue Certificates with Rice
- please take test

(Get JoAnn's statement from Rose)

Christmas Brunch 12/13
Richard's Pub
Can pool - get scratch ticket

Center Assisting Need Community
RICAN w/ AI take
Marylun West Warwick
Senior Center

Thank you to Potterleggs & Tiverton Tax Collector
Toni Lynn for donation

1st
2nd

EXECUTIVE BOARD OFFICERS AND EXECUTIVE BOARD MEMBERS FOR THE 2024-2026 YEAR

Update
list send to
members

President – Current Rosemarie Silva

- Rosemarie Silva

Vice President – Current Mary Lynn Caswell

- Michelle DiMeo

Treasurer – Current Jo Anne Santos

- Jo Anne Santos

Secretary – Current Caitlyn Choiniere

- Caitlyn Choiniere

(2) Executive Board Members – Current Marcy Alves and Michelle DiMeo

- Charlene Randall
- Mary Lynn Caswell

Meeting Coordinator – Current Jane Steere

- Charlene Randall

DMV Committee Chair – Current was Betty Rynder who is now retired

- Unfilled Position no longer necessary

Education Board Chair – Current Jo Anne Santos

- Jo Anne Santos

Membership Board Chair – Current Jane Steere

- Jane Steere

Legislative Board Chair – Current None

- Unfilled position *RI League*

Caitlyn
Cast ballot to
accept list

1st Michelle
2nd MaryLynn

All in favor