

RI TAX COLLECTOR'S ASSOCIATION

Regular Meeting

October 9, 2025

A regular meeting of the Rhode Island Tax Collector's Association (RITCA) was held at Chelo's Hometown Bar & Grille, 2225 Post Road, Warwick, RI 02886.

Present: Rosemarie Silva (West Warwick) – President
Michelle DiMeo (Bristol) – Vice President
Caitlyn Choiniere (Smithfield) – Secretary
Jo Anne Santos (Charlestown) – Treasurer/Education Board Chair
Charlene Randall (West Greenwich) – Executive Board/Mtg Coordinator
Mary Lynn Caswell (Hopkinton) - Executive Board
Melissa Dupont (Burrillville) – Legislative Board Chair

Absent: Stacy Gorman (Narragansett) – Membership Board Chair

I. Call to Order:

The regular meeting for RITCA was called to order by President Rosemarie Silva at 9:20 am.

II. Secretary Report:

The membership voted to approve the minutes from the April 10, 2025 meeting. A motion to approve the minutes was made by Charlene Randall and seconded by Jo Anne Santos. The motion carried unanimously.

III. Treasurer's Report:

Treasurer Jo Anne Santos presented the membership with the Treasurer's Report. The current balance of the checking account as of September 30, 2025 was \$20,812.31. See attached. A motion to accept the Treasurer's report was made by Mary Lynn Caswell and seconded by Michelle DiMeo. The motion carried unanimously. The treasurer is looking to see what we must do to become tax exempt. She will keep up to date on her findings.

IV. Reports from Committees:

LEGISLATIVE COMMITTEE: No Report

MEMBERSHIP COMMITTEE:

We currently have 65 paid members. All nonmembers will be charged for going forward for meetings.

EDUCATION COMMITTEE: Education Board Chair, Jo Anne Santos said they are updating the test with new laws and removing old information. If you would like to take the test, please contact Jo Anne. The Rhode Island Association of Assessing

Officers will be holding their Rhode Island Law & Administration Course on November 17th to 19th at the Warwick City Hall Annex at 65 Centreville Road, Warwick. The Education Committee is researching a conference scholarship fund/program. They are using the Assessor's program as a template. If you would like to sign up for the RIGFOA see Caitlyn Choiniere.

V. **Reading of Communications:** No Communications

VI. **Unfinished Business:** Rosemarie asked the members to send all Tax Sale dates to Caitlyn to put on the website. Reminder that the December 11th Christmas Brunch and meeting will be held at Richard's Pub.

VII. **New Business:**

Charlene Randall cast a ballot to accept the list of candidates provided below for the 2026-2028 Executive Board Officers and Members. Mary Lynn Caswell made a motion to accept this ballot and Caitlyn Choiniere seconded the motion. The motion carried unanimously.

The following New Officers were sworn in for the 2026-2028 two-year term:

- **President – Rosemarie Silva**
- **President Elect – Stacy Gorman**
- **Vice President – Michelle DiMeo**
- **Treasurer – Jo Anne Santos**
- **Secretary – Caitlyn Choiniere**
- **Executive Board Member – Mary Lyn Caswell and Melissa Dupont**
- **Meeting Coordinator – Melissa Dupont**
- **Education Board Chair – Jo Anne Santos**
- **Membership Board Chair – Stacy Gorman**
- **Legislative Board Chair – Melissa Dupont**

VIII. **Adjournment:**

Mary Lynn Caswell made a motion to adjourn. Michelle DiMeo seconded the motion. The motion carried unanimously. The October 9, 2025, regular meeting of the RITCA was adjourned at 9:40 am.

Respectfully Submitted,



Caitlyn Choiniere, Secretary

**Rhode Island Tax Collector's Association
Quarterly Meeting, October 9, 2025
Treasurer's Report**

Last Balance Reported March 31, 2025	\$19,887.18
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**Income
Deposits:**

04/04/2025-Membership	\$300.00
04/17/2025-Membership & Meeting	1,848.00
05/05/2025-Membership & Meeting	306.00
05/06/2025-Membership & Meeting	66.00
06/04/2025-Membership	30.00
07/24/2025-Membership	30.00
08/21/2025-Membership	60.00
09/08/2025-Membership	30.00
09/17/2025-Membership & Meeting	100.00
Total Income:	\$2,770.00

Expenses:

04/01/2025-Jo Anne Santos-Flowers Reimburse	\$69.53
04/02/2025-Chelo's Partial Payment-April Meeting	633.54
04/10/2025-Chelo's Balance April Meeting	108.86
04/16/2025-MouseWorks Annual Fee (Domain Name)	169.00
06/02/2025-MouseWorks	4.20
08/12/2025-NRTCTA Ad in Conference Booklet	150.00
09/14/2025-Rose Silva-Fonseca Reimburse NRTCTA Baskets	226.54
09/16/2025-Chelo's Partial Payment-October Meeting	483.20
Total Expenses:	\$1,844.87

Current Balance (as of September 30, 2025)	\$20,812.31
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Respectfully submitted,

Jo Anne Santos

**Jo Anne Santos
Executive Board Member, Rhode Island Tax Collector's Association**

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Regular Meeting

October 9, 2025

A regular meeting of the Rhode Island Tax Collector's Association (RITCA) was held at Chelo's Hometown Bar & Grille, 2225 Post Road, Warwick, RI 02886.

Members: (Check who is present)

- ✓ Rosemarie Silva (West Warwick) – President
- ✓ Michelle DiMeo (Bristol) – Vice President
- ✓ Caitlyn Choiniere (Smithfield) – Secretary
- ✓ Jo Anne Santos (Charlestown) – Treasurer/Education Board Chair
- ✓ Charlene Randall (West Greenwich) – Executive Board/Mtg Coordinator
- ✓ Mary Lynn Caswell (Hopkinton) – Executive Board
- ~~Jane Steere (Gloicester) – Membership Board Chair~~
- ~~No~~ Stacy Gorman (Narragansett) – Membership Board Chair
- ✓ Melissa Dupont (Burrillville) – Legislative Board Chair

I. Call to Order:

President Rosemarie Silva called the regular meeting for RITCA to order at

9:20.

- II. Reading of the minutes from April 10, 2025. *Charlene 1st Jo Anne 2nd*
- III. Treasurer's Report *see report. Mary Lynn 1st Michelle 2nd*
- IV. Reports from Committees *DiMeo*

LEGISLATIVE: *Nothing new*

MEMBERSHIP: *65 paid members* *Non members will be charged more for meetings*

EDUCATION: *Assessor's class*

V. Reading of Communications

↓ None

Nov 17-19

Warwick City Hall Annex > classes 8:30-4pm

Let Jo Anne know if you want to take test > Jo Anne add editing the study guide and test

Part of Education

* Conference Scholarship fund and program

↓ education scholarship - Jo Anne still putting things together as Assessors as an example.

See cartlyn to sign up for RIGFOA

VI. Unfinished Business

Send Tax Sale dates to Cartlyn for website

VII. New Business

Dec 11th Christmas brunch - Richard's Pub

Bingo raffle

Burr. weekend snack pack program - bring food to meeting.

VIII. Adjournment:

Cartlyn made a motion to adjourn. Michelle seconded it. The motion carried unanimously. The **October 9, 2025**, meeting of the RITCA was adjourned at 9:38
9:40

Sworn Member In @ this meeting

7 attended the NERTCA this year.

Membership: Stacy Gorman
Leg: Melissa Dupont

Elections: 2026 - 2028 ~~December 11th~~

Meeting Coord. Melissa Dupont

1st Charlene
2nd MaryLynn
accept officers as presented

President - Rosemarie Sworn In.

VP - Michelle

Secretary - Cartlyn Choiniere

Treasurer JoAnne Santos

President Elect - Stacy Gorman

Executive: MaryLynn
Melissa Dupont

Ed Board: JoAnne Santos



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www.ritca.org

RHODE ISLAND TAX COLLECTOR'S ASSOCIATION MEETING

October 9th, 2025

**Chelo's Hometown Bar & Grille
2225 Post Road, Warwick RI 02886**

TOPICS:

1. De-Escalation and Communication Skills

8:45 am Registration

9:00 am RITCA Meeting & Elections

- I. Call to Order RITCA Meeting ✓
 - II. Reading of the minutes of April 10th, 2025
 - III. Treasurer's Report
 - IV. Report from Committees: Legislative, Membership, Education
 - V. Reading of Communications
 - VI. Unfinished Business
 - VII. New Business
 - VIII. Adjournment
- 9:30 am Program Presentation: De-Escalation and Communication Skills
Guest Speaker: Aimee Reiner**
- 10:15 am Brunch**
- 10:45 am Program Presentation: Second half - De-Escalation and Communication Skills
Guest Speaker: Aimee Reiner**